

LAKES HIGHWAY DISTRICT MINUTES

November 21, 2022

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Vice Chairman Montgomery at 5:30 p.m. on November 21, 2022 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley, District Clerk Flagg and District Attorney Weeks. Melissa Cleveland of Welch Comer attended regarding the SWMP/MS4 Joint Annual Report, Shawn Metts and Dan Budd of HMM Engineering attended regarding the Cape Horn Road Project, Donna Montgomery, Sioux Taylor, Vince & Michelle Smith and Sarah Zabel observed.

Vice Chairman Montgomery called the meeting to order and led the Pledge of Allegiance.

Vice Chairman Montgomery asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no .

Item 3 – Commissioner Fountain moved to approve the November 21, 2022 agenda as presented with Commissioner Twete seconding the motion which carried unanimously. Director Shanley requested the Board amend the agenda and add an item under executive session under Idaho Code §74-206 (1) (a). Commissioner Fountain moved to add an executive session item to the agenda under Idaho Code §74-206 (1) (a) with Commissioner Twete seconding the motion which carried unanimously.

Item 4 - Commissioner Fountain moved to approve the November 7, 2022 regular minutes as presented with Commissioner Twete seconding the motion which carried unanimously.

Item 5 - After reviewing the payments journal and financial worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 39829 through 39897 in the amount of \$312,932.80, the direct deposit dated October 5, 2022 in the amount of \$40,196.84 and the direct deposit dated October 20, 2022 in the amount of \$41,033.58 for a total of \$394,163.22. Commissioner Twete seconded the motion which carried unanimously.

Item 6 – Public Comment – Vice Chairman Montgomery asked if there was any public comment. Seeing none and with no old business, Vice Chairman Montgomery moved to Item 8a under current business.

Item 7 - Old Business - None

Current Business

Item 8a – 2022SWMP/MS4 Joint Annual Report. Director Shanley presented the 2022 SWMP and the MS4 Annual Joint Report submitted by Welch Comer & Associates to the

Board for review. Melissa Cleveland of Welch Comer addressed the Board outlining the reports. After deliberations, Commissioner Twete moved to approve and accept the 2022 SWMP/MS4 Joint Permit Annual Report and authorized Director Shanley to sign the annual report and storm water management plan. Commissioner Montgomery seconded the motion.

Item 8b – Cape Horn Road Project. Director Shanley explained to the Board that the only bid received for the Guardrail Project, Key No. 22397, which includes Cape Horn Road, Chilco Road and Ohio Match Road, came in higher than the monies available for the project. At this time, Shawn Metts of HMM Engineering addressed the Board explaining the Cape Horn Road portion of the project came in higher than the engineer's estimate. Therefore, he prepared two (2) options for the Board to consider in order to facilitate the Cape Horn Road portion of the project moving forward. After deliberations, Commissioner Twete moved to proceed with option one as presented by HMM with Commissioner Fountain seconding the motion which carried unanimously.

Item 8c – Whitney Addition Plat Review. Director Shanley presented this two (2) lot minor subdivision located on Cottagewood Lane off of Ohio Match Road to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County outlining item numbers 1-4 of Director Shanley's review. Commissioner Twete seconded the motion which carried unanimously.

Item 8d – Old Hwy 95 Storage CUP22-0010 Review. Director Shanley presented this conditional use permit for a 16 building, 484 unit storage facility located on Old Hwy 95 to the Board for review. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County. Commissioner Twete seconded the motion which carried unanimously.

Item 8e – Chester Roy Park Plat Review. Director Shanley presented this four (4) lot minor subdivision located on Sturgeon Road to the Board for review. After deliberations, Commissioner Fountain moved to approve and adopt the dedications that shall be shown on the final plat and authorized District staff to submit a letter of comment to the County outlining item numbers 1-6 of Director Shanley's review. Commissioner Twete seconded the motion which carried unanimously.

8f – Seasons Road CUP22-0014 Review. Director Shanley presented a Conditional Use Permit request to the Board for a commercial dog kennel located on Seasons Road. After deliberations, Commissioner Fountain moved to authorize District staff to submit a letter of comment to the County stating the District had no objection to the applicant's request. Commissioner Twete seconded the motion.

Item 8g – CIP Update. Director Shanley presented the 2023 – 2028 proposed CIP list to the Board for review and consideration. After deliberations, Commissioner Fountain moved to adopt the new CIP with the addition of Lancaster-Huetter roundabout for the year 2024. Commissioner Twete seconded the motion which carried unanimously.

Item 8h – LHRIP Application. Director Shanley presented the FY 2024 LHRIP Application to assist in the Diagonal Road Widening Project to the Board for review. After deliberations, Commissioner Twete moved to approve the application for Diagonal Road, authorize District staff to submit the application for Diagonal Road and authorized the Chairman or Vice Chairman to sign the application. Commissioner Fountain seconded the motion which carried unanimously.

Item 8i – 2021-2022 Audit Engagement Letter. Director Shanley presented the Board with the 2021-2022 Audit Engagement letter from Magnuson McHugh. After deliberations, Commissioner Fountain moved to table item 8I with Commissioner Twete seconding the motion which carried unanimously.

Item 8j -Taxing District Election Form. Director Shanley presented the 2023 Taxing District Election Form to the Board for review. After deliberations, Commissioner Fountain moved to authorize the District Clerk to sign the form and return to the county. Commissioner Twete seconded the motion which carried unanimously.

Item 8k Garwood Well. Director Shanley discussed the Garwood well with the Board and gave an update on the progress. After deliberations, Commissioner Twete moved to authorize the staff to continue drilling another 150-200 feet with Commissioner Montgomery seconding the motion which carried unanimously.

Item 8l – Garwood Facility Update. Director Shanley gave the Board an update on the Garwood Facility site. As this was an update only, no motion was made.

Commissioner Fountain moved to enter into executive session at 6:24 p.m. under Idaho Code §74-206 (1) (a) with Commissioner Twete seconding the motion. Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

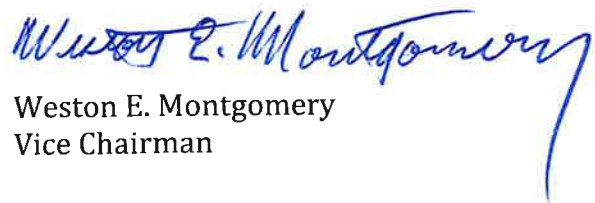
Upon reconvening to regular session at 7:08 p.m. and there being no further business, Commissioner Twete moved to adjourn at 7:09 p.m. with Commissioner Montgomery seconding the motion which carried unanimously.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Weston E. Montgomery
Vice Chairman