

LAKES HIGHWAY DISTRICT MINUTES

July 18, 2022

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on July 18, 2022 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Twete, Montgomery and Fountain, Director Shanley and District Clerk Flagg. Tamera Nickel, Jim Schiffler attended under public comment, Mike Curry attended regarding Lone Mountain Estates, Steve Syrcle and Matt Afana attended regarding Diagonal Estates, William Carlson, Kevin Reese and Zach Arno attended regarding Ole & Rose Subdivision, Necia Maiani attended regarding the Garwood Well and Donna Montgomery observed.

Chairman Twete called the meeting to order and led the Pledge of Allegiance.

Chairman Twete asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Montgomery no and Commissioner Fountain no.

Item 3 – Commissioner Montgomery moved to approve the July 18, 2022 agenda as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 4 - Commissioner Montgomery moved to approve the June 20, 2022 regular minutes as presented with Commissioner Fountain seconding the motion which carried unanimously.

Item 5 - Commissioner Montgomery moved to approve the June 21, 2022 special meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 6 - Commissioner Montgomery moved to approve the June 27, 2022 special meeting minutes as presented. Commissioner Fountain seconded the motion which carried unanimously.

Item 7 - After reviewing the payments journal and financial worksheet, Commissioner Fountain moved to approve the payments journal with bills paid by check numbers 39495 through 39593 and check # 39606 in the amount of \$1,370,657.79, the direct deposit dated June 3, 2022 in the amount of \$46,962.94 and the direct deposit dated June 20, 2022 in the amount of \$41,744.80 for a total of \$1,459,365.53. Commissioner Montgomery seconded the motion which carried unanimously.

Item 8 – Public Comment – Chairman Twete asked if there was any public comment. Ms. Tamera Nickel addressed the Board regarding her retaining wall adjacent to Hayden Lake and located on E. Hayden Lake Road.

Old Business

Item 9a – Ole & Rose Loop Subdivision Approach Appeal. Director Shanley presented the Board with information submitted by Mr. Carlson regarding the approach location on Hudlow Road that shall facilitate the subdivision of Ole & Rose. Mr. Kevin Reese addressed the Board on behalf of Mr. Carlson with their variance request and concerns regarding the relocation of the

approach on to Hudlow Road. After deliberations, Commissioner Montgomery moved to deny the variance request of Mr. Carlson for Ole & Rose Loop with Commissioner Fountain seconding the motion which carried unanimously.

Current Business

Item 10a - Lone Mountain Estates 8th, 9th, 10th & 11th Additions Plat Review. Director Shanley presented this multi-phased major subdivision to the Board for review. Mike Curry also addressed the Board regarding current and future development. After deliberations, Commissioner Fountain moved to approve and accept the dedications that shall be shown on the final plat of each addition and authorized District staff to submit a letter of comment to the County outlining item numbers 1-8 of Director Shanley's review. Motion to include additional ingress and egress at Breithart Lane with that connection being dedicated through right-of-way and easements. Commissioner Montgomery seconded the motion which carried unanimously.

Item 10b - Diagonal Estates Plat Review. Director Shanley presented this five (5) lot major subdivision located adjacent to Diagonal Road to the Board for review. Steve Syrcle of Tri State Engineering addressed the Board and outlined the subdivision. Mr. Matthew Afana, owner of the subdivision, also addressed the Board. After deliberations, Commissioner Fountain moved to approve and accept the dedications that shall be shown on the final plat and authorized District staff to submit a letter of comment to the County outlining item numbers 1-8 of Director Shanley's review including the revision to item number 3. Commissioner Montgomery seconded the motion which carried unanimously.

At this time, Chairman Twete moved to item 10h as Necia Maiani of Welch Comer was in attendance.

Item 10h - Garwood Site Well Quotes. Director Shanley presented the two (2) quotes submitted to the District for the Garwood well to the Board for consideration. Necia Maiani addressed the Board outlining the specifics of the quotes received and the different scenarios that may arise during the drilling process. After deliberations, Commissioner Montgomery moved to authorize the Chairman or Vice Chairman to sign the O'Keefe quote for the drilling and authorized District staff to enter into a drilling contract for the Garwood well not to exceed \$134,674.00. The motion also included authorization for Ms. Maiani to draft the drilling contract. Commissioner Fountain seconded the motion which carried unanimously.

Item 10c - Revelstoke Construction Plan Review. Director Shanley presented the Board with construction plans for Revelstoke Ranch located adjacent to Old Hwy 95. After review and deliberations, Commissioner Fountain moved to approve the road construction plans for Revelstoke Subdivision contingent on Director Shanley's review with Commissioner Montgomery seconding the motion which carried unanimously.

Item 10d - Ranch 54 Construction Plan Review. Director Shanley presented the construction plans for Ranch 54 located on Howard Road to the Board for review. After deliberations, Commissioner Fountain moved to approve the road construction plans for Ranch 54 contingent upon Director Shanley's review with Commissioner Montgomery seconding the motion which carried unanimously.

Item 10e – Resolution 2022-03 Public Records Request Fee Schedule. Director Shanley presented this resolution to the Board for consideration. After review, Commissioner Fountain moved to adopt Resolution 2022-03 for Lakes Highway District's public records request fee schedule with Commissioner Montgomery seconding the motion. Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Item 10f – Kootenai County/LHD/City of Hayden Sub-Lease Agreement. Director Shanley presented the sub-lease agreement between Lakes Highway District, the City of Hayden and Kootenai County to the Board for the Ramsey Road parcel currently occupied by the District office and shop. After deliberations Commissioner Montgomery moved to authorize the Chairman or Vice Chairman to sign the consent to sublease contingent upon legal counsel review. Commissioner Fountain seconded the motion which carried unanimously.

Item 10g – Garwood Facility RFP Consultant Selection. Director Shanley discussed with the Board awarding the Professional Services Contract to H2A Architects and requested that a professional services agreement be provided to the Board for consideration at the next board meeting. After discussion and deliberations, Commissioner Montgomery moved to authorize staff to begin working with H2A for a Professional Services Agreement to bring back to the Board for consideration. Commissioner Fountain seconded the motion which carried unanimously.

Item 10i – State & Local Agreement – Roadway & Guardrail Improvements. Director Shanley presented the State and Local Agreement for the 2023 LHSIP Grant Application to the Board for review. After deliberations, Commissioner Fountain moved to approve the State and Local Agreements for Key Nos. 22397 and 23284 as presented and authorized District staff to forward the required funds to ITD. Commissioner Montgomery seconded the motion which carried unanimously.

Commissioner Montgomery moved to enter into executive session at 7:29 p.m. under Idaho Code §74-206 (1) (i) to engage in communications with the risk manager. Commissioner Fountain seconded the motion. Clerk Flagg called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Fountain aye. Motion carried unanimously.

Upon reconvening to regular session at 7:54 p.m. Commissioner Montgomery moved to move ahead as discussed in executive session with Commissioner Fountain seconding the motion which carried unanimously.

There being no further business, Chairman Twete adjourned the meeting at 7:55 p.m.

Respectfully Submitted:



Bonny A. Flagg
District Clerk/Board Secretary

Approved:



Rodney A. Twete
Chairman