

# LAKES HIGHWAY DISTRICT MINUTES

February 5, 2024

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The regular scheduled meeting of the Lakes Highway District Board of Commissioners was called to order by Chairman Twete at 5:30 p.m. on February 5, 2024 at the District Office, 11341 N. Ramsey Road, Hayden, Idaho 83835. Those in attendance were Commissioners Adams and Montgomery, Director Shanley, District Clerk Hendry and Attorney Weeks. Commissioner Twete attended by Zoom. Rusty Leahy attended regarding UPRR Bridge Replacement. Donna Montgomery observed.

Vice Chairman Adams called the meeting to order and led the Pledge of Allegiance.

Vice Chairman Adams asked if any Board member has a conflict of interest with any item on the agenda? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone had any oral or written communication with an applicant, or anyone opposing an application? Commissioner Twete no, Commissioner Adams no and Commissioner Montgomery no. Has anyone visited a site that is on the agenda for a Board decision regarding an application related to the site? Commissioner Twete no, Commissioner Adams no Commissioner Montgomery no.

**Item 3** – Commissioner Montgomery moved to approve the February 5, 2024 agenda as presented with Commissioner Twete seconded the motion, which carried unanimously.

**Item 4 – Public Comment** – Vice Chairman Adams asked if there was any public comment. There was none.

**Item 5** – Commissioner Montgomery moved to approve February 5, 2024 Consent Agenda as presented with Commissioner Twete seconded the motion, which carried unanimously.

## Old Business

**Item 6a – UPRR Bridge Replacement KN 22892 – Phase II Design Contract.** Director Shanley discussed with the Board the design contract for Phase II of the UPRR Bridge Replacement project. After deliberations, Commissioner Montgomery moved to accept the proposal as presented. Commissioner Twete seconded the motion, which carried unanimously.

## Item 6b – Garwood Operations Facility –

**b.1 Fuel Tank.** Director Shanley provided the Board with a proposal from Kerr Oil to provide tanks for the Garwood Operations Facility in the amount \$38,217.14. Commissioner Montgomery requested this item be moved to accept the proposal as presented understanding a variable freight cost. Commissioner Twete seconded the motion, which carried unanimously.

**b.2 Bank Financing.** Commissioner Adams suggested this item be moved to Item 8a Executive Session.

**Item 6c – Brunner Road Right-Of-Way acquisition.** Commissioner Adams suggested this item be moved to Item 8b Executive Session.

**Current Business**

**Item 7a - MIN23-0041 Elysium Addition Plat Review.** Director Shanley presented this two (2) lot minor subdivision located off Sylvan Road in Athol to the Board for review. After deliberations, Commissioner Twete moved to approve and accept the dedications that shall be shown on the final plat and authorized District Staff to submit a letter of comment to the County outlining numbers 1 through 4 of Director Shanley’s review. Commissioner Montgomery seconded the motion, which carried unanimously.

**Item 7b - MIN23-0036 Lionswood Subdivision Plat Review.** Director Shanley presented this four (4) lot minor subdivision located off Highway 41 and Sturgeon Road in Rathdrum to the Board for review. After deliberations, Commissioner Montgomery moved to approve and accept the dedications that shall be shown on the final plat and authorized District Staff to submit a letter of comment to the County outlining numbers 1 through 5 of Director Shanley’s review. Commissioner Twete seconded the motion, which carried unanimously.

**Item 7c - Budget Hearing Notification.** Director Shanley discussed the County’s request for the District to set a date for the budget hearing. After deliberations, Commissioner Twete moved to set July 29, 2024 for the budget hearing at 5:45 p.m. and authorize staff to notify the county. Commissioner Montgomery seconded the motion, which carried unanimously.

Commissioner Montgomery moved to enter into executive session at 5:55 p.m. under Idaho Code §74-206 (1) (c), (f). Commissioner Twete seconded the motion. Clerk Hendry called the roll as follows: Commissioner Twete aye, Commissioner Montgomery aye and Commissioner Adams aye. Motion carried unanimously.

The Board adjourned out of executive session at 6:15 p.m. and reconvened its regular meeting.

Commissioner Twete moved to amend his previous motion on the FY 2025 Budget Hearing Notification to hold it on August 26, 2024; Commissioner Montgomery seconded the motion, and the motion was unanimously carried.

Commissioner Twete moved to award the construction loan for the Garwood Facility to Idaho Central Credit Union upon the terms and conditions outlined in their offer package. This motion includes moving all District banking to Idaho Central Credit Union and closing its accounts with First Interstate Bank. Commissioner Montgomery seconded, and the motion was unanimously carried.

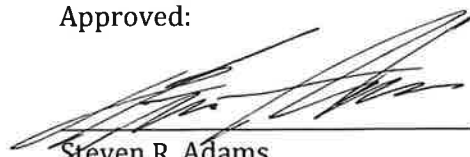
There being no further business before the Board, Commissioner Twete moved to adjourn and Acting Chairman Admas adjourned the meeting at 6:17 p.m.

Respectfully Submitted:

Approved:



Aliesha Hendry  
District Clerk



Steven R. Adams  
Vice Chairman